



EQUITY TITLE  
CHERRY CREEK

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**CLOSING CONTROL SHEET**

Today's Date: \_\_\_\_\_ Commitment Due Date: \_\_\_\_\_ Est. Closing Date: \_\_\_\_\_

Property Address: \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_ Zip: \_\_\_\_\_

Sales Price \$ \_\_\_\_\_ Reissue? \_\_\_\_\_ Approx. Date of Old Policy: \_\_\_\_\_

Earnest Money \$: \_\_\_\_\_ Attached? \_\_\_\_\_ Withheld from Commission? \_\_\_\_\_

**SELLER INFORMATION**

Names: \_\_\_\_\_ SS#: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

1031 Exchange? \_\_\_\_\_ (please enter exchange contact information below) SS#: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Phone# Home: \_\_\_\_\_ Work: \_\_\_\_\_

Email: \_\_\_\_\_

Seller's present address: \_\_\_\_\_

Seller's forwarding address: \_\_\_\_\_

**BUYER INFORMATION**

Name (As Will Appear On Deed): \_\_\_\_\_

Phone# Home: \_\_\_\_\_ Work: \_\_\_\_\_ Email: \_\_\_\_\_

Buyers Present Address: \_\_\_\_\_

**EXISTING LOAN INFORMATION**

1<sup>st</sup> Mortgage Holder: \_\_\_\_\_ Loan# \_\_\_\_\_

Phone number: \_\_\_\_\_ Payoff or Assume? \_\_\_\_\_

2<sup>nd</sup> Mortgage Holder: \_\_\_\_\_ Loan# \_\_\_\_\_

Phone Number: \_\_\_\_\_ Payoff or Assume? \_\_\_\_\_

**NEW LOAN INFORMATION**

Lender: \_\_\_\_\_ L.O./Processor: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**COMMISSION INFORMATION**

Total Commission: \_\_\_\_\_ % Listing Agent % \_\_\_\_\_ Selling Agent % \_\_\_\_\_

**Listing Co.:** \_\_\_\_\_ **Agent:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **Email:** \_\_\_\_\_

Selling Co.: \_\_\_\_\_ Agent: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**MISC. INFORMATION**

CIC Documents: Seller to Provide \_\_\_\_\_ Equity Title to Order \_\_\_\_\_

1<sup>st</sup> Home Owners Mgmt. Co.: \_\_\_\_\_ Phone: \_\_\_\_\_

Sub Association Mgmt. Co.: \_\_\_\_\_ Phone: \_\_\_\_\_

Water Company: \_\_\_\_\_ Sewer Company: \_\_\_\_\_

1031 Exchange? Yes \_\_\_\_\_ No \_\_\_\_\_ Exchange Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Attorney for Seller: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Attorney for Buyer: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Seller Needs a Cashiers Check: \_\_\_\_\_ Yes \_\_\_\_\_ No

Seller Using POA: Yes \_\_\_\_\_ No \_\_\_\_\_ Buyer Using POA: Yes \_\_\_\_\_ No \_\_\_\_\_

Mail Out Closing: Yes \_\_\_\_\_ No \_\_\_\_\_ For Buyer: \_\_\_\_\_ Seller: \_\_\_\_\_

Other Misc. Information:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_